Instructions:

- Use to request a waiver of a Biology Department Requirement or Regulation
- **All Petitions must be submitted at least one month prior to the beginning of the term in which you plan to graduate.**
- Petitions for courses over 10 years old will not be considered
- Petitions for DIR from other departments will not be considered without first consulting with Program Committee Chair (either Undergraduate or Graduate)
- Must attach a copy of an updated Transcript and a completed Audit from your advising appointment.
- **Completed Form must be brought to the Biological Sciences Department (SC 136)**

You will be notified by email once the Committee has made a decision. All decisions are final and will not be reconsidered.

Please Print
Last Name: __________________________ First Name __________________________ Student Z-Number: ________________
FAU E-mail (required) ____________________________ fau.edu
Home Phone # __________________________ Mobile Phone # __________________________
BS/BA __________________________ Expected Graduation Term: __________________________
FAU GPA ______ Overall GPA __________
Student’s Signature __________________________ Date ________________

Requested Waiver Summary: __________________________

Attach a type written, detailed letter: Letter must include the requirement you wish to have waived, the precise action you wish to be taken, and the justification or reason for the request. In explaining the request, you may choose to describe the circumstances that led to this situation, explain why a waiver of a requirement is the best remedy, and state specific ways an approval would solve the problem.

Advisor’s Comments & Recommendation:
________________________________________
________________________________________

FOR DEPARTMENT USE ONLY.

Decision: __________________________________________ (All Decisions are Final)

Undergraduate or Graduate Programs Committee Chair Signature: __________________________ Date: ______

Student Notified __________ by: __________________________