

College of Science-3rd Attempt Request

The FAU Repeat Course policy limits a student to two attempts at taking the same course. Students attempting any course for a third time must obtain authorization from their officially declared college before registering for the course at FAU.

Student's Name _____

Z# _____

College/major _____

E-mail _____
Decisions are sent to this FAU email address

Address _____

Local Telephone # _____

- 1: Fill out all sections of this form completely before submitting. Incomplete forms will not be reviewed.
- 2: Attach supporting documentation explaining your reason for the request (if applicable).
- 3: Submit form to FAU College of Science (SE 308) Boca Raton campus Fax: (561) 297-2991.
- 4: Students will be notified by FAU email of the decision. The usual time frame for notification of decision is 3-5 business days. All submitted documents become property of the college and will not be returned or saved. Please keep originals and make any necessary copies for your records.

Reason for Request (select one)::

- This is your first request to attempt a lower division (1/2000 level course(s) for a third time.
- This is your first request to attempt an upper division (3/4000) level course(s) for a third time.

Course information:

Course Prefix and Number

Course Title and ***term requesting to retake***

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Academic Self-Assessment

The goals of the meeting with your adviser include:

- ✓ Evaluating current class schedule and making changes as needed,
- ✓ Identifying obstacles from the previous semester that impacted your academic success,
- ✓ Building a strong relationship between you and your academic adviser.

A. Please complete the chart below to assist you and your adviser in evaluating your current class schedule.

All previous repeated courses	Grade	Current semester courses

B. In reviewing your academic performance, what obstacles have negatively impacted your grades?

Check all that apply and **circle the top 3** obstacles that have impacted your academic progress.

<p><u>Academic</u></p> <p>_____ Ineffective study skills</p> <p>_____ Undeveloped time management skills</p> <p>_____ Unprepared for exams</p> <p>_____ What worked in high school doesn't work anymore</p> <p>_____ Hard to concentrate/daydreaming</p> <p>_____ Difficult classes/not prepared for course level</p> <p>_____ Conflict with professor</p> <p>_____ Unable to understand course content or find relevance in course material</p> <p>_____ Registered for too many classes</p> <p>_____ Did not attend/skipped class</p> <p>_____ Uncomfortable/oppressive classroom climate</p> <p>_____ Test anxiety</p> <p>_____ Writing difficulties</p> <p>_____ Reading comprehension</p> <p><u>Major/Career</u></p> <p>_____ Uncertain about current major</p> <p>_____ Changed major one or more times</p> <p>_____ Unsure what jobs are associated with major</p> <p>_____ No clear career goals</p> <p>_____ Not sure why I'm in school</p> <p>_____ FAU may not be the place for me</p>	<p><u>Personal/Other</u></p> <p>_____ Financial difficulties</p> <p>_____ Health problems</p> <p>_____ Hard to get out of bed in the morning</p> <p>_____ Use or abuse of alcohol or other substance(s)</p> <p>_____ Possible learning disability</p> <p>_____ Difficulty sleeping at night</p> <p>_____ Pressure, stress, anxiety or tension</p> <p>_____ Excessive time spent online (Facebook, YouTube, Gaming, etc.)</p> <p>_____ Over-involved with extra-curricular activities</p> <p>_____ Lack of motivation</p> <p>_____ Working too much (# Hours/Week _____)</p> <p><u>Family/Social Adjustment</u></p> <p>_____ Roommate issues</p> <p>_____ Personal relationship issues</p> <p>_____ Interpersonal violence</p> <p>_____ Family situation</p> <p>_____ Moved away from home/homesick</p> <p>_____ Difficulty adjusting to college life</p> <p>_____ Hard to make friends/Loneliness</p>
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Other factors not listed above:

C. Now, explain in detail the **three most significant obstacles** that affected your academic performance.

Obstacle	Explain each obstacle's impact on your success	How can you eliminate that obstacle?
1.		
2.		
3.		

D. What **academic resources, campus connections or networks** have you utilized at FAU (tutoring, student counseling, Greek, etc.)?

Action Plan for a Successful Semester

E. Think about a plan of action for getting the semester off to a strong start. Include meetings with your adviser & instructors, tutoring, and other resources. Discuss this plan with your adviser who can offer additional ideas.

	GOAL	ACTION PLAN (dates, follow-up meetings, etc.)	AVAILABLE RESOURCES (tutoring, professors office hours)
1.			
2.			
3.			
4.			

Discuss Consequences/Awards Your signature _____

Office use only:

FTIC Year/Month:	Earned Credits:	Credits to Graduate:
Will Student Reach Excess if Course is Repeated?	Semester GPA:	Cumulative GPA:
Have or will you attended Math Boot Camp?	Redirect Recommendation:	Comments:

Adviser Initials _____
Original Copy – Student

Date: _____
Copy – Advisee File