

## Master Programs in Biological Sciences Members for Supervisory Committee

The M.S. Supervisory Committee consists of three (3) FAU Biology Graduate Faculty Members that will guide and facilitate the student's progress toward completion of their Biology Master Degree.

### Nomination of FAU Biology Faculty Committee Members Requirements

#### Requirements:

- 1) Minimum requirements for your Supervisory committee:
  - Three (3) FAU Biology Faculty Members Minimum (including the Chair of your Committee) **Must be a Biology Faculty member to be Chair ( Non-Biology Faculty can be on Co-Chairs or serve on your Committee)**
- 2) FAU Biology Masters Supervisory Committee **MUST**:
  - A) Have a minimum of one (1) member from the Biology Department Faculty list (see link below)  
[http://biology.fau.edu/home/departmental\\_faculty.php](http://biology.fau.edu/home/departmental_faculty.php)
  - B) One or two (1-2) of your members can be from FAU Biology Master's Program Faculty (see link below) or they can be from the list above.  
[http://biology.fau.edu/home/biology\\_ms\\_program\\_faculty.php](http://biology.fau.edu/home/biology_ms_program_faculty.php)
  - C) All three members must be a Member of the Graduate College Faculty or Associate Graduate Faculty (see link below) in order to be a signer on your Thesis  
<http://www.fau.edu/graduate/faculty-and-staff/graduate-faculty.php>
  - D) **Additional 4<sup>th</sup>**: An optional fourth (or more) member can be on your Supervisory Committee

**Non-FAU affiliates (An Affiliate who is not employed by FAU and FAU Employees not in Biology Department)** can only co-chair or serve on your committee (Note: must be listed on the Graduate College Faculty in order to be listed as one of the 3 signers on your Thesis)

If you choose an optional/additional fourth proposed member(s) who is not a member of the Graduate Faculty they must hold the rank of master degree or higher. They must also indicate professorial affiliation and credentials and provide a curriculum vita (NOTE: this member will not have voting/signing privileges on your thesis)

#### Instructions:

- 1) Meet with your advisor during the end of your first semester or beginning of your second semester to discuss who you would like to serve as part of your required committee.
- 2) Contact each potential FAU Biology Faculty Master's Program Member, and once they agree to be on your committee get each individual member's signature on the Biology Master Members for Supervisory Committees Form.
- 3) **Turn in Signed Biology Master Members for Supervisory Committees Form (must be approved before you can take Masters Thesis Proposal BSC 6963 or Masters Thesis BSC 6971 credits (see regulations for biology masters degree.**  
[http://biology.fau.edu/formsandpolicies/regulations\\_for\\_biology\\_masters-degree-2019\\_2020.pdf](http://biology.fau.edu/formsandpolicies/regulations_for_biology_masters-degree-2019_2020.pdf)

Each graduate student preparing a thesis shall have a supervisory committee composed of at least three members of the graduate faculty or associate graduate faculty. One of the members shall serve as the chair of the supervisory committee. The supervisory committee shall approve the student's plan of study, monitor the student's academic progress, approve the thesis subject, evaluate the thesis defense and approve the final document. The minor, or related fields, if applicable, shall have representation on the supervisory committee. **Students may not register for thesis credit until their master's thesis committee has been approved.**

Student Name:  Z Number:  Date:

Degree:  Major:

<b>Master's Thesis Examination(s) Passed (if applicable):</b>	<b>Written Examination:</b>	<b>Oral Examination:</b>
	Date Passed	Date Passed
<b>Proposed Thesis Title:</b>	<input type="text"/>	

**Master's Thesis Committee:** Each graduate student preparing a thesis shall have a supervisory committee composed of at least three members of the graduate faculty or associate graduate faculty. One of the members shall serve as the chair (or two members may serve as Co-Chairs). Departments may have more stringent requirements. *The full Graduate Faculty policy is available online here: [www.fau.edu/graduate/faculty-and-staff/graduate-faculty.php](http://www.fau.edu/graduate/faculty-and-staff/graduate-faculty.php)*

**Master's Thesis Committee Chair or Co-Chairs:**

<input type="text"/>	<input type="text"/>
Chair (Print name)	Chair (Signature)
<b>OR</b>	
<input type="text"/>	<input type="text"/>
Co-Chair (Print name)	Co-Chair (Signature)
<input type="text"/>	<input type="text"/>
Co-Chair (Print name)	Co-Chair (Signature)

**Master's Thesis Committee Members (list all members that are not serving as a chair or co-chair):**

<input type="text"/>	<input type="text"/>
Member (Print name)	Member (Signature)
<input type="text"/>	<input type="text"/>
Member (Print name)	Member (Signature)
<input type="text"/>	<input type="text"/>
Member (Print name)	Member (Signature)
<input type="text"/>	<input type="text"/>
Member (Print name)	Member (Signature)
<input type="text"/>	<input type="text"/>
Member (Print name)	Member (Signature)

**Master's Thesis Committee Approval by Department, Academic College, and Graduate College:**

<input type="text"/>	<input type="text"/>	<input type="text"/>
Student (Signature)	Date	Student Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
Department Chair or Designee (Signature)	Date	Department Chair or Designee Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
College Dean or Designee (Signature)	Date	Dean of the Graduate College or Designee (Signature)* Date

\*Please submit completed form to [graduatesupport@fau.edu](mailto:graduatesupport@fau.edu) for Graduate College final approval/signature. A copy of the approved form will be emailed to the student and college designee(s) and kept on file in the Graduate College.